



S J V N Limited

(A Joint Venture of Govt. of India and Govt. of Himachal Pradesh)

(A Mini Ratna and Schedule 'A' PSU)

RAMPUR HYDRO ELECTRIC PROJECT

Procurement & Contract Department Jhakri. Distt. Shimla.(H.P.)- 172201

Phone. 01782-275948,275043,275762 Fax No. 01782-275948

<http://www.sjvn.nic.in>

NOTICE INVITING TENDER (PCD-RHEP- 362)

Item rate **Open e-tenders** under two bid system are hereby invited on behalf of SJVN Limited from the reputed firms/parties, manufacturers/authorized dealers for the following work:

Tender No.	Name of work	Estimated cost (In Rs.)	Cost of Tender Document (In Rs.)	Earnest Money (In Rs.)	Date of Submission	Date of opening	Completion time
PCD-RHEP-362	AMC for fire extinguishers installed at Rampur Hydro-electric Power Project sites and offices.	39,650/-	1000/- Plus Rs. 60/- Clearance Charges for out station bank draft	1,000/-	16.06.10 to 30.06.10 (12:00Hr)	30.06.10 (16:00Hr)	One Year

Note :-

1. The detailed NIT, IFB (Annexure-A & B), General terms and conditions of contract, Scope of work, Detail of fire extinguishers, Schedule-1 (B.O.Q.) and Schedule – 2 (Bank Account Details), shall be available at www.tenderwizard.com/SJVNL w.e.f. 16.06.10
2. The bids are to be submitted electronically through e-tendering at www.tenderwizard.com/SJVNL and other mode of submission of bids shall not be accepted. The procedure for filling the bid is given in IFB (Annexure-A & B).
3. The NIT and IFB (Annexure A&B) can also be downloaded by the bidder from the websites www.sjvn.nic.in and www.tenders.gov.in
4. **Cost of Tender document** : The offer must be accompanied with non-refundable cost of tender document of Rs. 1000/- plus Rs.60/- Clearance charges for out station bank draft in the form of a crossed demand draft/Banker Cheque payable at **State Bank of India Jhakri (Branch Code – 6988)** and drawn in favour of **RHEP, SJVNL Jhakri. (Other mode of payment shall not be accepted)**

TERMS AND CONDITIONS:

5. BID SUBMISSION:

(A) The tender shall comprise of three parts in the following manner :

(a) Technical Bid :

Part I – EMD, Cost of tender Document and Schedule-2 (Bank Account Details).

Part II –Techno-Commercial bid comprises of Performance/Work done certificate for similar type of work, Sale Tax No. PAN Card, Service Tax Registration No. and an undertaking to the effect that he has read all the documents uploaded along with the NIT and there is no deviations from the standard terms and conditions of contract & NIT etc. Also the bidder shall certify that all the documents as uploaded by the bidder are as per original documents. The bidder has to upload the scanned copy of above documents on the web site.

(b) Price bid :

Part-III- Price bid i.e. schedule – 1 (B.O.Q.). The agency is required to fill their item rates i/c all taxes & duties applicable and any discount/rebate (in percentage) in Schedule- 1.

- B)** The tender committee shall evaluate the qualifying requirements of each bidder as per NIT after opening of qualifying requirements of bids i.e. techno-commercial part of the bids and the bids of the bidder who is not meeting the qualifying requirements shall be treated as non-responsive.
- C)** Bids should contain credentials as per NIT, requisite EMD and tender document cost of required amount in the form of Demand Draft/ Banker Cheque and letter of undertaking etc.
- D)** The bidder must submit the bid through e-tendering / e-procurement only as explained in the "Information for Bidders". The price bid and bank details are to be submitted in the schedule-1 & 2 as uploaded. The bidders are requested to download all the documents i/c schedule- 1 & 2 and after filling the required information, all the documents i/c schedule- 1 & 2 are to be uploaded for submission of the bid through e-tendering. All other documents are to be uploaded at the **General documents link**. Also attach uploaded general documents to the Tender through the link "Click here to attach general documents".

6. BID OPENING :

The bid shall be opened in the following sequence:

- (i) First of all, the Part-I i.e. EMD, cost of tender document & Schedule-2 (Bank Account Details) and Part-II i.e. Techno-commercial part shall be opened and shall be evaluated. Part-II i.e. Techno-commercial part shall be opened only those bidders/ firms whose part-I of bid found in order as per NIT.
- (ii) The Part-III i.e. Price bid shall be opened only those bidders/ firms whose part- I & II of bid found substantially responsive. Necessary information will be given to successful bidders.

7. Earnest Money Deposit:

- a) The offer must be accompanied with an earnest money of Rs. 1,000/-. The EMD/ bid security shall, at the bidder's option, be in the form of a crossed demand draft/Banker Cheque payable at **State Bank of India Jhakri (Branch Code – 6988)** and drawn in favour of **RHEP, SJVNL Jhakri. (Other mode of payment shall not be accepted)**. Bid security shall remain valid for a period of six months beyond the original bid validity period and beyond any extension subsequently requested.
 - b) EMD of the bidder shall be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid in any respect with in the period of validity of the bid. The EMD of the successful bidder shall be retained as contract security until such period the contractor furnishes the required security deposit. If the contractor is failed to fulfill his obligations, the EMD, retained as contract security shall be forfeited.
8. The bid is to be submitted through e-tender only and hence the EMD, cost of tender document & Schedule-2 (Bank Account Details) are to be sent to the undersigned by post, courier or special messenger so that it should reach the office of undersigned up to 12.00 Hrs. on the scheduled date of opening of bid. **In case of Non receipt of EMD and cost of tender document by due date and time in the office of undersigned, the bid shall be summarily rejected.** The scanned copies of the EMD and cost of the tender document are also to be uploaded on web site while submitting the bid through e-tendering system. **Tender without cost of tender document and EMD will be out rightly rejected.**
 9. The successful bidder will deposit 50% of the total amount of security deposit including earnest money as initial security deposit and sign the contract agreement within 15 days from issuance of the award letter. If the contractor fails to sign the contract agreement or deposit the initial security within the period mentioned above, action as deemed fit will be taken.
 10. Notwithstanding anything stated above, SJVN Limited reserves the right to assess the capabilities and capacity of the bidders/ firms/ agencies to perform the contract should the circumstances warrant such assessment in the overall interest of the SJVN Limited.
 11. Tender for works shall remain open for acceptance for a period of (120) one hundred twenty days from the date of opening of tenders.
 12. The contractor should have sufficient machinery, plants and experienced manpower etc. required for carrying out the work.
 13. The work will be awarded to L-1 bidder whose bid will be found substantially responsive on overall basis.
 14. Rates and amount should be filled in both figures and words in the BOQ and in case of ambiguities the rate in word shall prevail. All discount / rebate should be mentioned in schedule-I (BOQ) only.

15. Conditional / telegraphic tenders/ Tenders other than e-tendering on our web site shall not be considered.
16. If it happens to be holiday on the date of opening of the tenders, the same shall be opened on the next working day at the same time.
17. SJVN Ltd. reserves the right to accept or reject any or all tenders without assigning any reasons thereof.
18. SJVN Ltd. reserves the right to increase or decrease or omit the items without assigning any reasons thereof.
19. **The successful bidder shall have to deposit the Service Tax on applicable rates.**
20. The bidder shall submit an undertaking to abide by all labour laws. The bidder shall also abide by any other labour laws enforced time to time by State Govt./Central Govt. during execution of contract.
21. The bidder shall ensure that all precautions are taken for environmental protection as well as health and safety of those handling the work/material. Further you shall also ensure that all legal and regulatory requirements related to the environment, health and safety are complied with by you.
22. The detailed Notice Inviting Tender, General terms and conditions of contract, Scope of work, Detail of fire extinguishers, Schedule-1 (B.O.Q.) and any other condition if applicable subsequently shall form part of the contract agreement.

**Senior Manager,
Procurement & Contract Deptt,
RHEP, SJVN Ltd., Jhakri, Distt. Shimla (HP).**

INFORMATION FOR BIDDERS

Annexure- 'A'

REGISTRATION FOR E-TENDERING

1. This tender is being processed through **e-tendering / e- procurement** system available at SJVN. The bids are to be filled and submitted through e-tendering system of SJVN at www.tenderwizard.com/SJVNL.
2. **DIGITAL SIGNATURES:** The bidder should also have the **Digital Signature /Digital Security Certificate for participating in SJVNL e-tendering portal** (for login, uploading & downloading the tender documents or for submitting the e-Tender documents). Digital Signature can be obtained from any of the authorized agencies of CCA (Controller of Certifying authorities) from GNFC, TCS, MTNL, Safe Script etc. or through our service provider ITI. **For this a separate processing fee would be payable to the authorized agency of CCA.**
3. The bidder has to register (if not registered earlier) with our website www.tenderwizard.com/SJVNL with a **non-refundable registration Fee of Rs. 2206/- (Rs.2000/- plus service tax @ 10.3%)** in favor of ITI Ltd. after obtaining digital signature to participate in e-tendering / e-procurement system. The registration fee is payable once on a yearly basis. The detailed procedure for the registration is as under:-
 - (i) Go to the url:-www.tenderwizard.in/SJVNL
 - (ii) In the home page click on Vendor Registration
 - (iii) In the Vendor Registration form, vendor has to fill up the company details, digital signature information as well as Demand draft details.
 - (iv) After submission of the form, the Userid and Password are generated in the form of Acknowledgement.
 - (v) The DD should be made of amount of Rs. 2206/- in favour of ITI Ltd., Delhi and sent to the following address.

Rajesh Kumar, Manager (BD)
ITI Limited, 495-496, Main Madhuban Road Near Ambedkar
Polytechnic College Ganesh Nagar II, Shakarpur, New Delhi-110092
Ph: 01122012146 Fax: 01122023084 E-Mail:
sjvnlhelpdesk@etenderwizard.com
 - (vi) The DD should be sent in an envelope superscribed as **"Request for Vendor registration for SJVNL"** along with covering letter of Bidder's company.
 - (vii) The Userid and password would be **Activated** by ITI, only after receipt of the DD at the above mentioned address. For Registration enquiry, whether DD has been received or not, and to activate User ID, please call Mr. Manish, ITI, Delhi (Mob No. 09312064776).
4. **All the bidders are requested to get themselves registered well in advance and no extra time will be considered for the delay in on-line Vendor Registration, if any.** In case bidders wait till the last moment for uploading bids, and if any technical problem is encountered at that time, the bid closing time may elapse.
5. Training for the registered bidder for filling of e-tender and allied matters can be held in SJVN office if required. However, participation in this training is optional. It is further mentioned that ITI's representatives are available in most of the major cities of India and bids can be taken to them for uploading, if so desired by the vendor. The contact persons of ITI can be contacted for further details / elaboration on the same. Further, Contact persons for clarification about e-tendering procedures are Mr. Sathish NS, Mobile No. 09999716225 (New Delhi) and Mr. Jai Prakash 09418749877 (Shimla), Mr. Sohan Singh 09816839238 (Jhakri)

Annexure-B

1. SUBMISSION AND FILLING OF BIDS:

- a) The complete bid document along with the schedules can be downloaded by the bidder through www.tenderwizard.com/SJVNL only after registration as explained at annexure-A. The bid is to be filled only in the schedules available on the web site. The price schedules are to be downloaded first and are to be uploaded again after filling the same. **The schedules to be filled are as under:-**

- (i) **Schedule-1 “Schedule of Prices, taxes & duties”**
- (ii) **Schedule-2 “ Bank Account Detail”**

All scanned copies of the documents are to be uploaded at the **General documents link**. Also attach uploaded general documents to the Tender through the link [“Click here to attach general documents”](#)

- b) The bidders are advised to keep visiting the website www.tenderwizard.com/SJVNL for any notification/corrigendum from SJVNL side from time to time regarding the tender.

- c) The NIT, IFB is also available on the following websites:-

- (i) www.sjvn.nic.in
- (ii) www.tenders.gov.in

2. The link “vender assistance manual” and “help” for submission of bids is also available on the website. For any assistance / clarification for submission of bid through e-tendering, bidder may contact the following persons:-

- (i) Mr. D.K.Sinha, Phone Tel No. (O) :01782-275043 (e-mail ID dk.sinha@sjvn.nic.in)
- (ii) Mr.Rajesh Bisht Phone Tel No. (O) :01782-275762 (e-mail ID bisht.rajesh@gmail.com)
- (iii) Mr. Sohan Singh : Mob. 09816839238 (e-mail ID: sohansingh@etenderwizard.com)

Local vendors facing any difficulty in and around Jhakri for registration etc may visit the office of Sr. Manager P&C, RHEP Jhakri and may also use the facility of “SUVIDHA KENDRA” installed there for use by the vendors.

**Senior Manager,
Procurement & Contract Deptt.,
RHEP, SJVN Limited, Jhakri,
PO Jhakri, Distt. Shimla (H.P.) -172201.**